

HOLLYHOCK

Position: Maintenance Crew

Reports to: Maintenance Supervisor

Start Date: March 2025

Hours and Location: Cortes Island, Seasonal (March-Nov)

Starting Wage: \$23/hour

ABOUT THE ROLE

Reporting to the Maintenance Supervisor the Maintenance crew keeps Hollyhock infrastructure safe, in working order and in good repair. Ensuring that all buildings and systems run smoothly and are well maintained under the direction of the Maintenance Manager. A positive attitude, attention to detail and clear communication is essential in daily contact with guests, volunteers and staff.

Maintenance Staff are responsible for following all safety guidelines set out in the Hollyhock Communicable Disease Plan to ensure a safe environment for guests & staff.

KEY RESPONSIBILITIES

- Maintaining buildings: gutter cleaning, power washing decks, roof cleaning, plumbing and similar building repairs on call.
 - Maintaining paths, fallen trees, and firewood: working with chainsaws.
 - Basic carpentry repairs on wood structures
 - Hot tub maintenance: 2x daily testing up to VIHA specs, cleaning, draining.
 - Recycling and Garbage Runs.
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QUALIFICATIONS

- Experience and knowledge of using and maintaining chainsaws, and power equipment.
- Class 5 or better driver's License required, and driving abstract.
- Standard First Aid Certification is ideal.
- Able to lift (100lbs) and be on your feet moving for up to 8 hours. Must be physically fit and able to move quickly on uneven terrain.
- Knowledge of basic plumbing, and small carpentry.
- A willingness to learn is essential.
- Ideal candidates be self motivated, have attention to detail, and have a strong work ethic, and troubleshooting skills
- Good communication skills: log book recording, work orders, interpersonal.

HOLLYHOCK

- The successful candidate must be legally able to work in Canada and enjoy living in a remote setting.
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WORKING CONDITIONS

- Working outside, responsibly working alone safely and at times working with hot tub chemicals and at heights. Training will be provided in accordance with WCB.
 - The Maintenance Crew often must multi-task, often working for guests and with staff onsite.
 - This position is physical, on your feet most of the shift, outdoors.
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SAFETY

- This position is responsible for operating tools and equipment in accordance with Health & Safety Standards.
- Operates heavy equipment, therefore must be aware of safety measures and remain alert.
- Adheres to policies and procedures that ensure the safety and wellbeing of guests, staff and volunteers.
- Awareness of working conditions and locations of all First Aid kits onsite.