

HOLLYHOCK

Position: General Maintenance

Reports to: Facilities Manager

Start Date: March 2023

Hours and Location: Cortes Island, Seasonal (May-Nov)

Starting Wage: \$18-19/hour to start

ABOUT US

Hollyhock exists to inspire, nourish, and support people who are making the world better. We host over 100 personal and professional development programs each year, immersing our staff in a culture of connection, personal growth, and progressive social change.

Our oceanfront Cortes Island campus rests in the traditional territories of the Klahoose, Tla'amin, and Homalco Nations; we are committed to renewing and improving our relationships with these First Nations peoples.

Our campus boasts rustic accommodations, seasonal meals, yoga, bodywork, a world-famous garden, hot tubs, and a network of nature trails through our campus and connecting to nearby parks. Hollyhock staff receive discounts on all of our services and meals, and the opportunity to experience a complimentary Hollyhock program.

We believe that a workforce that reflects the diversity of the communities we serve strengthens our ability to achieve our mission. We strongly encourage applicants of all genders, ethnic and cultural backgrounds, sexual orientations, abilities, and with a range of life experiences to apply. Please feel free to state any aspects of your identity that may contribute to diversity in our workforce in your cover letter, so we can prioritize your application.

ABOUT THE ROLE

Reporting to the Facilities Manager, the crew keeps Hollyhock infrastructure safe, in working order and in good repair. Ensuring that all buildings and systems run smoothly and are well maintained under the direction of the Maintenance Manager. A positive attitude, attention to detail and clear communication is essential with daily contact with guests, volunteers and staff.

Maintenance Staff are responsible for following all safety guidelines set out in the Hollyhock Safety Plan to ensure a safe environment for guests & staff. These guidelines include cleaning & hygiene, physical distancing and wearing a mask or other PPE when required.

HOLLYHOCK

KEY RESPONSIBILITIES

- Groundskeeping, working with mowers and trimmers.
 - Maintaining paths, fallen trees, firewood: working with chainsaws.
 - Hot tub maintenance: 2x daily testing up to VIHA specs, cleaning, draining.
 - Recycling and Garbage Runs.
 - Maintaining buildings: gutter cleaning, power washing decks, roof cleaning, plumbing and similar building repairs on call.
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QUALIFICATIONS

- Experience and knowledge of using and maintaining chainsaws, and power equipment.
 - Class 5 or better Drivers License required, and driving abstract.
 - Standard First Aid Certification ideal.
 - Able to lift (100lbs) and be on your feet moving for up to 8 hours. Must be physically fit and able to move quickly on uneven terrain.
 - Knowledge of basic plumbing, and small carpentry.
 - A willingness to learn is essential.
 - Ideal candidates be self motivated, have attention to detail, and have a strong work ethic, and troubleshooting skills
 - Good communication skills: log book recording, work orders, interpersonal.
 - The successful candidate must be legally able to work in Canada and enjoy living in a remote setting.
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WORKING CONDITIONS

- Working outside, responsibly working alone safely. At times working with hot tub chemicals and at heights. Training will be provided in accordance with WCB.
 - The Maintenance Crew often must multi-task, often working for guests and with staff onsite.
 - This position is physical, on your feet most of the shift, outdoors.
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SAFETY

- This position is responsible for operating tools and equipment in accordance with Health & Safety Standards.
- Operates heavy equipment, therefore must be aware of safety measures and remain alert.

HOLLYHOCK

- Adheres to policies and procedures that ensure the safety and wellbeing of guests, staff and volunteers.
- Awareness of working conditions and locations of all First Aid kits onsite.

APPLY

Please apply using the online form at hollyhock.ca/jobs/apply-to-work/

You will have an opportunity to upload your resume and cover letter.

This position is open until it is filled. Please get your application in as soon as possible. Only short-listed candidates will be contacted.