

HOLLYHOCK

Position: Hollyhock Host

Reports to: Kitchen Manager

Start Date: End of June

Hours and Location: Part-time Seasonal, on Cortes Island

Wage: \$16/hour to start

ABOUT US

Hollyhock exists to inspire, nourish, and support people who are making the world better. We host over 100 personal and professional development programs each year, immersing our staff in a culture of connection, personal growth, and progressive social change.

Our oceanfront Cortes Island campus rests in the traditional territories of the Klahoose, Tla'amin, Homalco Nations; and as the current stewards of this land, we are committed to renewing our relationships with these First Nations peoples.

Our campus boasts rustic accommodations, vegetarian buffet meals with local seafood, yoga, bodywork, a world-famous garden, hot tubs, and network of nature trails through towering cedar and douglas fir trees. Hollyhock staff receive discounts on all of our services and meals, and the opportunity to experience a complimentary Hollyhock program.

We believe that a workforce that reflects the diversity of the communities we serve strengthens our ability to achieve our mission. We strongly encourage applicants of all genders, ethnic and cultural backgrounds, sexual orientations, abilities, and with a range of life experiences to apply. Please feel free to state any aspects of your identity that may contribute to diversity in our workforce in your cover letter, so we can prioritize your application.

ABOUT THE ROLE

The Hollyhock Hosts embodies the spirit and mission of Hollyhock. This position welcomes and assist guests, maintains the Lodge and other guest facilities, and works in close cooperation with Kitchen, Housekeeping, Registration, and all other departments of Hollyhock.

You will be greeting guests on arrival as well as meal times in the lodge. You are personable, discreet, mature-minded, and resourceful; with top-notch communication skills. You take great pleasure in providing service. You embody grace under pressure. You are meticulous, responsible, and detail-oriented. You bring positive energy to your work and enjoy enhancing the experience of others.

Hosts are responsible for following all safety guidelines set out in the Hollyhock Covid-19 Safety Plan to ensure a safe environment for guests & staff. These guidelines include cleaning & hygiene, physical distancing and wearing a mask or other PPE when required.

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KEY RESPONSIBILITIES

- Greeting, orienting, and assisting guests and presenters
 - Caring for the safety and wellbeing of guests and staff
 - Offering resources, directions, and information to enhance guest experience
 - Maintaining cleanliness and tidiness in the Lodge and secondary guest facilities
 - Maintaining the coffee/ tea bar at all times, including carrying heavy trays of glasses
 - Opening Lodge and coffee bar for early shifts (as early as 6am) and/or closing down and ensuring security for late shifts (8-9pm)
 - Set-up, serving, and hosting at events or parties on occasion
 - Assisting in Kitchen and Housekeeping as required in the course of duties
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QUALIFICATIONS

- Ability to lift up to 14 kg (30 lbs), work on your feet for up to an 8-hour shift, and climb stairs
 - Customer Service experience an asset
 - Ability to thrive in a shifting, fast-paced, occasionally stressful environment
 - The successful candidate must be legally able to work in Canada and enjoy living in a remote setting
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APPLY

Please apply using the online form at hollyhock.ca/jobs
You will have an opportunity to upload your resume and cover letter.

This position is open until it is filled. Please get your application in as soon as possible. Only short-listed candidates will be contacted.